## COBA LEADERSHIP TEAM MINUTES

Present: Mark Frank, Kristina Grimes, Kurt Jesswein, Gerald Kohers, Philip Morris, Mitchell Muehsam, Fawzi Noman, Joey Robertson, and Shani Robinson. (Virtual Meeting)

1. <u>Approval of Minutes.</u> Minutes for September 3<sup>rd</sup> were approved.

## 2. CAD Updates.

- a. Spring 2021 Schedule As of now we will still have control of scheduling rooms in our building. Any request to use the ballroom/theater for dass must be turned in to the large dassroom scheduling committee as soon as possible. COBA will not be submitting any requests. The Chairs also verified that they have spoken to their faculty and most have agreed that the split week model is the best option. The Dean will need to turn in a report to the Provost of any dasses that will be offered 100% remote by Tuesday, September 22<sup>nd</sup>.
- b. Piper Professor The Dean went over current nominations for the Piper Professor and who CAD is recommending for selection.
- c. COVID-19 Update.
  - i. The university is working with Walker County and HMH to provide free COVID testing for students.
  - ii. There has been a decrease in positive test results on campus.
  - iii. The decision to not give flu shots on campus to faculty and staff is being reconsidered.
  - iv. Rooms may be used one hour after they are sprayed.
  - v. Reminder that faculty cannot ask a student for proof of a positive COVID test.
- d. Textbooks Textbook orders must be entered by October 1<sup>st</sup>. The difficulties of completing the process with inadequate instructions were discussed. Dr. Robinson will work on getting

## 6. Miscellaneous.

- a. Jeff Roberts He will be leaving his position as Director of Assessment to take a job at Lone Star College.
- b. New Courses Mark Frank let the Leadership Team know that his department has a new