

# COBA LEADERSHIP TEAM MINUTES

Thursday February 4 2021

Present: Mark Frank, Kristina Grimes, Kurt Jesswein, Gerald Kohers, Philip Morris, Mitchell Muehsam, Fawzi Noman, Joey Robertson and Shani Robinson (Virtual Meeting)

1. Approval of Minutes. Minutes for January 17<sup>th</sup> were modified and approved.
2. President's Cabinet/CAD Retreat. The Dean gave an overview of the topics discussed at the retreat and the President's thoughts for moving forward.
3. Updates.
  - a. Cabinet Updates.
    - i. Events– The approval process for events is changing. The President has moved the approval to the Provost. The Provost allowed the approval of events to be made by the deans. Once the dean has approved an event it must then go to the Provost's office as an FYI. The deans will now also be responsible for oversight of events held in their buildings.
    - ii. Enrollment Management
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- c. Emeritus Faculty Office Space An emeritus faculty member has requested to have office space on campus. The Leadership Team agreed to allow emeritus faculty office space if available.