REQUEST TO REGISTER FOR AN OVERLOAD

In order to be classified as a full time student you need to be registered for at least 12 semester credit hours of course work for the Fall and Spring semesters. The maximum loads are as follows:

Maximum load:	**Summer**	**14 hours**
	Fall and Spring	**19 hours**

If you desire to take more than this you should be aware that the extra demands may harm your progress in some, and perhaps, all of the courses you take. You need to explain and justify why you need to take more than the maximum load hours and you need to outline your schedule (including any outside employment, commuting, etc.) ALL MUST BE FILLED OUT.

I _____ _____ _____
(Name) **(Classification)** **(Phone Number)**

Request to take _____ hours for _____ which constitutes an overload.
(# of hours) **(semester)**

Justification:

_____
_____
_____
_____

Responsibilities For Week

School Hours:_____

Work Hours:_____

Hours spent in Student
Activities or Organizations:_____

Commuting Hours:_____

Student's Current GPA at SHSU: _____

_____
Student's Sam ID #

_____
Date

_____
Student's Signature

_____
Date

_____
Associate Dean's Approval