## Academic Voi

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top. The interviewer—well-dressed and exceedingly professional—asks what previous experience you have as a bank teller. You respond, "I ain't never been no teller, stupid. Now hire me." How isothalegoined toosorteabub for ister in get to server been of your "grandma" experimenting with what you heard; you'll learn to write in a similar fashion.

**Improve your vocabulary:** Make an effort to expand the number and quality of words you can use correctly.

**Improve your sentence variety:** Sentences can be structured in many, many ways; notice how sentences work and try various structures in your writing.

## Specific

**Read your paper aloud:** Reading your paper out loud will give you a chance to spot various minor errors and gauge how sophisticated the voice sounds.

Information on this handout borrowed from: *The Craft of Research* (Third Edition) by Wayne C. Booth, Gregory G. Colomb, and Joseph M. Williams.



**Avoid improper pronouns:** First-person pronouns (I, me, us, we, our) and secondperson pronouns (you, your) should be avoided in most academic papers. Some instructors have different requirements for this, so consult them for accurate guidelines. Most academic papers will use third-person pronouns (he, she, they, etc.).

**Avoid contractions:** Combining two words using an apostrophe is considered informal in writing. Do not write "don't," write "do not," and so forth.

**Avoid colloquialisms:** We use many informal words and phrases in life, but you must learn to recognize and edit them in papers. Many colloquialisms are based on regional language differences. Some examples of colloquialisms include:

Coke vs soda or pop Truck vs lorry Soccer vs football

**Avoid clichés:** Phrases we have read that are overused and boring show a lack of creativity and ambition. Remember: aim for original or unique thoughts. Some examples of clichés include:

Scared to death In the nick of time Cat got your tongue? Head over heels

**Avoid repetition:** Using the same word and/or phrase multiple times in a single, short paper is uninspired. Since most papers are written about a specific subject, that subject may be repeated often throughout the paper. However, a student should strive to vary their descriptions about the subject so as to avoid repetition and to make unique and interesting descriptions about it. If you are writing about basketball, you will probably use the word "basketball" often, but you should vary the specific aspects you discuss to make the paper unique and interesting.

**Replace so-called "to-be" verbs:** Conjugations of the verb "be"\* are less active than alternatives; they denote merely that something *is* and not what it *does*. See the Sam Houston Academic Success Center handout on replacing these verbs.

\*am, is, are, was, were, be, being, been