

**FACULTY SENATE MINUTES  
SAM HOUSTON STATE UNIVERSITY  
SEPTEMBER 29, 2005**

Chair Debbie Price called the meeting to order at 3:35 p.m.

**Members Present:** Christopher Baldwin; Jerry Cook; Doug Constance; Jerry Dowling; Stacey Edmonson; Mary Gutermuth; Debbie Hatton; Lady Jane Hickey; Joan Hudson; Rosanne Keathley; Gerald Kohers; Brian Loft; Philip Morris; Valerie Muehsam; Debra Price; Jay Whatley; Chris White; Patricia Williams.

**Members Absent:** David Bailey (personal conflict); Linda Cook (personal conflict); Steven Cuvelier (personal conflict); Peggy DeMers (professional conflict); Jim DeShaw (professional conflict); Mark Frank (professional conflict); Paul Loeffler (personal conflict).

**Approval of Minutes:**

Emendations for the minutes of September 15, 2005 were approved.

**Chair's Report:**

Faculty Senate Chair Debbie Price presented the following reports to the Faculty Senate:

- The Minutes from the May 5, 2005 Faculty Senate Meeting are missing and have not been approved.
- Several rumors that resulted from Hurricane Rita are unfounded.
- The Academic Policy Council (APC) did not have its scheduled meeting on September 21, 2005 because of Hurricane Rita.
- Search Committees for Dean replacements in HSS, CJ, and A&S have been formed.
- Any comments about the Environmental Scan are needed before the Strategic Planning Committee meets on Monday October 3.

**Committee Assignments:**

The Faculty Senate Committees briefly met in a breakout session and selected Committee Chairs and Reporters. The Committees are as follows:

| Academic Affairs            | Committee on<br>Committees   | Faculty Affairs   | University Affairs   |
|-----------------------------|--|---|--|
| Patricia Williams (ED) **   | Stacey Edmonson (ED)<br>Mary Gutermuth (HSS)<br>Lady Jane Hickey (NGL)<br>Gerald Kohers (BA) **<br>Paul Loeffler (A&S)<br>Chris White (HSS) ## | Chris Baldwin (A&S)<br>Doug Constance (HSS)<br>Peggy DeMers (A&S)<br>James DeShaw (A&S)<br>Debbie Hatton (HSS) **<br>Rosanne Keathley (ED) ## | David Bailey (HSS)<br>Linda Cook (HSS)<br>Jerry Dowling (CJ)<br>Mark Frank (BA)<br>Joan Hudson (A&S) **<br>Brian Loft (A&S) ## |
| ** = Chair<br>## = Reporter |  |   |  |

**New Business:**

- *Faculty Workload Policy*. Chair Debbie Price reported that the Faculty Workload Policy is an issue that continues to have some problems. Specifically, there are concerns about the way it will implemented in the Arts and among faculty teaching doctoral level classes. The Faculty Affairs Committee was asked to look at the policy and make appropriate recommendations to the Senate.
- *Syllabi Standardization*. A faculty member suggested that the University should consider establishing a single website that would contain the standard policies and procedures that are required by the University to be included in all syllabi. This issue was assigned to the Academic Affairs Committee.

**Old Business:**

The only issue of old business was travel funding. The Faculty Senate discussed the issue of travel funding in the spring of 2005. At that time, Faculty Senate decided to invite Provost Payne to address the Senate early in the fall. All of the Faculty Senate Committees were tasked with developing travel-related questions to be asked of Provost Payne. Those questions will be gathered at the next meeting of the Senate and then Provost Payne will be invited to address the Senate.

The Faculty Senate adjourned at 4:25 p.m.

Respectfully Submitted,

Philip W. Morris, Chair-Elect.