



# 2024-2025 Sam Houston State University Parking Rules & Regulation

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securely fastened to the exterior side of the vehicle facing the driving aisle in a horizontal, upright position of not less than 12 inches from the ground. Removable tow hitches must be removed and stored when not in use. No covers may be placed over the license plate that would inhibit the reflectivity of the plate. The alphanumeric characters of the license plate must be visible and unobstructed by license plate frames or other accessories.

**AVOID THE FOLLOWING:**

**Do not lend, sell, or allow unauthorized use of your permit.** No person shall lend, sell, or otherwise allow another person to use their permit, except as specifically authorized by these regulations. Misuse of a permit may result in confiscation of the permit without refund and a restriction on issuing permits for at least one year. Persons found in use of a permit in violation of this section will be subject to the proper fine, booting, and/or towing of their vehicle(s).

**Do not park without a valid parking permit.** Annual



## Permits

A parking permit will be assigned to your registered license plate(s) upon selection in the parking portal or payment through the ParkMobile app. The Associate Director of P&T may issue a parking permit to any person or company desiring to park on university property, upon payment of the appropriate fee.

**Permits are non-transferable.** Ownership of all permits remains with the university and is not transferable.

**Permits expire.** All permits will have a date of issuance and a date of expiration including timed parking and hourly pay spaces. Vehicles parked with an expired permit,

permission, or hourly pay transaction shall be con Tc 0 Tw 8.711 .004 Tc 0.- cd-v8n1 (r)-0.6 (e)TJ/TTm70M ( )D TTm70tdh-8.1 (o)-  
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Once you leave the parking garage your permit is ended, no matter how much time you have left on it. Pricing varies by zone and time. Hourly and daily parking transactions



## Zone 3

Remote parking lots to campus buildings, resulting in a 10-to-20-minute walk. A few Zone 3 lots provide immediate access to off-campus administrative locations.

**Price.** \$92

**Eligibility.** Faculty, Staff, Students, and Visitors.

### **24 / 7 Access**

Zone 3

### **Peak Access (Weekdays 7:30am - 5pm)**

Overflow lot

### **Off Peak Access (Weekdays 5:01pm-7:29am, Weekends)**

Zone 1 lots

Zone 2 lots

## Overflow

## Mobility

Parking in marked handicap spaces in any zone.

**Price.** \$218

**Eligibility.** Anyone that provides proof of a State of Texas issued handicap placard or disabled license plate.

### **24 / 7 Access**

Handicap spaces in the surface lots of any zone

Zone 1 lots

Zone 2 lots

Zone 3 lots

## Disabled Veteran

Parking lots with close access to academic, recreational, and administrative buildings at no cost for eligible drivers. In adherence to Texas Transportation Code 681.008

**Price.** \$0

**Eligibility.** Veterans who meet eligibility guidelines but do not possess a disabled person license plate or a disabled parking placard that features the International Symbol of Access (ISA).

Veterans who meet eligibility guidelines and possess a disabled person license plate or disabled parking placard that features the International Symbol of Access would be granted a "Mobility" permit at no charge which would allow you additional parking in Handicap spaces in any zone.

### **24 / 7 Access**

Zone 1 lots

Zone 2 lots

Zone 3 lots

## BUSINESS PERMITS

**Vendors, Contractors, and Affiliates.** Arrangements can be made with the Director of Parking and Transportation to provide parking options to vendors, contractors, and affiliates. The cost of the parking arrangements will be determined on a case-by-case basis. Any parking arrangements made by a department must be approved by Public Safety Services. Otherwise, vendors, contractors, and affiliates are considered visitors. Visitors must pay for hourly or daily parking options.

## Citations

University citations are issued for parking violations outlined in this document. Every person receiving a university citation must remit the amount of the fine to P&T. Citations can be issued after the violation when the violator vehicle information, date, time, location of violation can be verified based upon complete and accurate information.

**Notice.** Citation notifications are sent via e-mail to the official SHSU e-mail address for all faculty, staff, and students. Stickers are placed on the window of unregistered vehicles the second citing and beyond. On hot, wet days stickers may be placed under the windshield wiper to protect the car from the sticker's adhesive during extreme weather conditions.

When unpaid charges are recorded, the P&T office shall notify the registered permit holder, university affiliate of the permit holder, or owner/operator of said vehicle by US Mail to the registered owner's address and/or registered e-mail address. Such notification shall state that unless payment of all accumulated charges is received by the date specified, the recorded vehicle may be impounded.

### VIOLATIONS TO PAY

Description	Fine
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considered attached when the vehicle has been hooked completely to the tow truck.

If the vehicle owner or driver appears on the scene after the tow truck driver has made a hookup but before the vehicle is impounded, the vehicle will not be impounded. The vehicle owner or driver is required to pay the tow truck driver the hookup fee in lieu of towing.

When a vehicle is towed, P&T and SHSUPD shall be notified. This notification shall include the name and the phone number of the towing contractor. DPSS may refuse





Permit	Annual	Fall Only	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug
Reserved Surface	\$645	N/A	\$645	\$645	\$595	\$545	\$495	\$445	\$395	\$345	\$295	\$245	\$195	\$145	\$95
Zone 1	\$262	\$158	\$262	\$262	\$242	\$222	\$202	\$182	\$162	\$142	\$122	\$102	\$82	\$62	\$42
Osteopathic	\$262	\$158	\$262	\$262	\$242	\$222	\$202	\$182	\$162	\$142	\$122				

# Enforcement

## GOVERNANCE

**Office of Parking and Transportation (P&T).** This office is responsible for all administrative functions relating to the issuance of parking permits/permissions, the collection of administrative enforcement charges for university parking and traffic administrative violations, the acceptance of appeals from such violations, the processing of refund requests upon withdrawal from the university, and for the operation of all parking lots and garages. P&T also

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